



Patch Management Policy

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Review Cycle	Annual
Version	V3

1 Purpose

The Rose Learning Trust has a responsibility for ensuring the security requirements of its information assets are met. As defined in its information security policy, these requirements include confidentiality, integrity, and availability. Malware that exploits software vulnerabilities present the risk of breaching security requirements. Processes defined in this policy will reduce the risk of software vulnerabilities being exploited by malware threats. This internal policy applies to all *physical* and *software* assets listed in the Rose Learning Trusts information asset register

2 Responsibilities

All employees with direct access to The Rose Learning Trust information technology systems are expected to conform to this policy.

The Rose Learning Trusts' IT service provider is responsible for providing support in complying with this policy

Executive Leaders are responsible for ensuring that this policy is annually reviewed and that changes are made in the event of legislation change or compliance frameworks such as the Cyber Essentials Scheme are updated.

3 WORKSTATIONS

The Rose Learning Trust ensures that all its workstations are running an operating system that is actively supported by the vendor according to its development life cycle. Workstations running retired or legacy operating systems are removed from service. Automatic updates are enabled for all workstations operating system, updating at the default frequency defined by the vendor.

4 Patching Schedule

The Rose Learning Trust aims to install all security patches within 14 days of release and aims to install patches not related to security within 90 days

5 Problematic Patches

The Rose Learning Trust's IT service provider will take all reasonable measures to ensure that updates known to be problematic are prevented from being installed until resolved by the vendor.

6 Software Licensing

The Rose Learning Trust does not operate unlicensed software and takes all reasonable measures to ensure that it meets all End User License Agreement terms.

7 Legacy Software

The Rose Learning Trust takes all reasonable measures to ensure that the software it uses is supported by its vendor. There may be occasions where no alternative software is available; in this case the software must be approved by Executive Leaders and marked as unsupported in the Trust's information asset register

8 Monitoring and Internal Audit

The Rose Learning Trust conducts annual external vulnerability scans to ensure compliance with this policy